



**MINUTES
OF THE ARKANSAS BOARD OF PAROLE MEETING
September 10, 2009**

**ABP Board Room,
105 W. Capitol, Suite 500
Little Rock, Arkansas**

MEMBERS PRESENT:

**Leroy Brownlee, Chairman
Abraham Carpenter, Jr., Vice-Chairman
Richard L. Mays, Jr., Secretary/Commissioner
John Felts, Commissioner
Carolyn Robinson, Commissioner
John Belken, Commissioner
Joseph Peacock, Commissioner**

HEARING EXMAINERS:

**Carol V. Bohannan, Attorney/Hearing Examiner
James L. Williams, II, Attorney/Hearing Examiner**

EXCUSED WITH VALID REASON(S):

Ernest Sanders, Jr., Attorney/Hearing Examiner

MINUTES PREPARED BY:

Lois Jean Hansberry, Administrative Support Supervisor

OTHERS PRESENT

Steve Arnold, Assistant Director, Department of Community Correction (DCC)

Jeff Tillman, Assistant Director, Department of Community Correction (DCC)

Shirley Ellingburg, Area Manager, Institution Release Services, (DCC)

Pam Brown, Assistant Area Manager, Institution Release Services (DCC)

Norma Gillerson, Fiscal Support Supervisor, (ABP)

Solomon Graves, User Support Analyst, (ABP)

Lois Jean Hansberry, Administrative Support Supervisor, (ABP)

Tamara Salaam, Administrative Support Supervisor, (ABP)

Called to Order

Chairman Brownlee called the meeting to order at 9:30 a.m, with a moment of silence being observed. He declared a quorum following the moment of silence.

Approval of August 27, 2009 Minutes

Carpenter moved,

Mays seconded. Motion carried.

Old Business

There was no old business to be observed and the Chairman moved directly to new business.

New Business

Solomon Graves reported on American Correctional Association (ACA) and the status of the Annual report. He stated that the Chairman received a draft of the annual report and there should have a final draft by the end of this month. Also, staying in compliance with ACA standards the board will visit the Fort Smith Parole Office on September 18, 2009 at 1:00 p.m.

He further reported that reservations were made for the AAPPA conference and he named ABP members who would be attending.

Lastly, a quote for the microphones in the board room have been accepted and forwarded to ADC for approval. Work on the new system should begin by the end of month.

Brownlee introduced the new Fiscal Support Supervisor, Mrs. Norma Gillerson.

Norma Gillerson addressed the board and noted that she is looking forward to working with this board.

Brownlee noted that there will be changes on how victim input will begin inter-acting with different organizations, i.e., Mothers of Murdered Children and so forth. He further stated that Teresa Belew, made a presentation at the Board of Corrections (BOC) meeting on Tuesday, September 8, 2009 and it was very informative. He further informed the Board that during the meeting Tuesday, BOC voted to meet every 2nd Tuesday of the month.

Belken reported that he will be attending the "Out for Life Conference" next Monday, Tuesday and Wednesday, which will be held at Fellowship Bible Church in West Little Rock. On Wednesday, he will be the key note speaker and the topic will be "Arrest to Relief."

Felts reported that he had directories for Alcoholic Anonymous and Narcotics Anonymous (AA/NA), and any commissioner desiring that information should see him.

Files for Review

The board reviewed the listing of the victim input hearing which were conducted the first half of this month.

Ratification of Votes

Mays moved.

Carpenter seconded the motion, and the motion carried.

The meeting adjourned at 9:50 a.m.

SIGNATURE ON FILE

Leroy Brownlee
Chairman

SIGNATURE ON FILE

Richard L. Mays, Jr.
Secretary

ARKANSAS BOARD OF PAROLE
FULL BOARD RATIFICATION VOTES BY UNITS

September 10, 2009

<u>UNITS:</u>	<u>RATIFIED (X)</u>
DELTA	<input type="checkbox"/>
GRIMES	<input type="checkbox"/>
MCPHERSON	<input type="checkbox"/>
NORTH CENTRAL UNIT	<input type="checkbox"/>
NORTH WEST/WASHINGTON CO.	<input type="checkbox"/>
TUCKER	<input type="checkbox"/>
TUCKER MAX.	<input type="checkbox"/>
OTHER: TRANSFER SCREENINGS, CLEMENCIES, PARDONS, RECONSIDERATION, REVOCATION APPEALS, SPECIAL CONDITIONS, ACT 290, 700'S, ETC.	<input type="checkbox"/>

MOTION BY: Richard Mays, Jr. SECONDED BY: Abraham Carpenter

RATIFICATION DATE: SEPTEMBER 10, 2009